

**College of Social Sciences  
College Awards for Excellence  
Appendix IV**

**A. Award for Excellence in Teaching**

The College of Social Sciences Award for Excellence in Teaching recognizes outstanding performances by faculty as teachers. The purpose of the award is to highlight the importance of high quality teaching in the College of Social Sciences.

An individual may nominate himself or herself, or be nominated by another person. Once nominated, the individual must complete an application which includes a statement of a philosophy of teaching, letters of support, information on courses taught and number of students for the previous three-year period, summaries of course evaluations for all courses taught during the last three years, current curriculum vitae, and supporting materials demonstrating creative and innovative teaching. This supporting document should not exceed 10 pages. Past recipients of the award must wait for a period of three years to be eligible again. Selected applications may be forwarded for consideration for university-wide awards for excellence in teaching.

**B. Award for Excellence in Research**

The College of Social Sciences Award for Excellence in Research recognizes faculty members who have demonstrated outstanding work in the scholarship of research. The purpose of the award is to acknowledge college faculty whose research is of highest quality and impact. One award will be given to an assistant professor and another to an associate or full professor although this award structure may vary from year to year.

All full-time faculty members from the College of Social Sciences are eligible but past recipients of the award must wait for a period of three years to be eligible again. The individual may nominate her/himself or be nominated by another person. The nomination must include a one-page synthesis of the faculty member's contribution to her or his research field, summarizing accomplishments and underlining points that, in his/her estimation, stand out for this kind of recognition. A complete curriculum vitae must also be included. Further evidence of the quality and impact of the nominee's research (e.g., letters of support and citation index) may be obtained and used by the Selection Committee. Selected applications may be forwarded for consideration for university-wide awards for excellence in research.

**C. Award for Excellence in Application**

The College of Social Sciences Award for Excellence in Application recognizes outstanding faculty members who apply their professional expertise to improve the quality of life in the community. Its purpose is to acknowledge college faculty who use their talents and energies to address pressing social and civic problems, and strengthen ties between the college and community. All full-time faculty are eligible but past recipients of the award must wait for a period of three years to be eligible again.

#### Criteria

1. To be considered applied scholarship, the work must be directly related to the faculty member's field of study and professional expertise.
2. Work may be on a single outstanding project, the sum of exceptional activities for a year, or the accumulation of a career of exemplary practice.

#### **D. Award for Excellence in Service**

The College of Social Sciences Award for Excellence in Service recognizes an individual who has provided outstanding service to the college. The purpose of the award is to acknowledge a person whose efforts have made the college a better place, i.e., raising the level of collegiality, effectiveness, and efficiency. All full-time staff and faculty are eligible but previous recipients of the award must wait for a period of three years to become eligible again. Selected applications may be forwarded for consideration for university-wide awards for excellence in service.

Selection will be based on demonstrated personal commitment in support of the mission of the College of Social Sciences. Examples of activities include, but are not limited to:

1. Taking on additional tasks over and beyond their job description.
2. Developing ideas for the college or the department to save money and/or time.
3. Assisting other departments using their special skills, helping those within and outside the college.
4. Providing service to other departments, e.g., assisting faculty/staff of another department.
5. Assisting with preparation and coordination of special events, such as open house, facility tours, special seminars, and other activities to promote the college.
6. Volunteering for/participating in/assisting with non-instructional and non-research oriented activities that benefit the college's students, alumni, faculty, and staff, e.g., fundraising or college representative on university committee.
7. Advising or helping student organizations.

The individual may nominate herself/himself or be nominated by another person. The nomination letter should include the nominee's contribution(s) to service along with supporting material that demonstrates the quality and time of service to the college.

#### **E. Award for Distinguished Retired Faculty**

The College of Social Sciences Award for Distinguished Retired Faculty recognizes outstanding faculty members who have retired from the university but have continued to maintain an active and outstanding scholarly life. Their continued achievements in teaching, research, and/or application have brought high honor to themselves, their disciplines, our college, and the community. Their accomplishments exemplify the value of lifelong learning which, in turn, contributes to education for future generation of scholars, better understanding of social science issues, and the quality of community life.

All faculty who have retired from the College of Social Sciences are eligible. The individual may nominate herself/himself or be nominated by another person. Selection will be based on the individual's accomplishments, following retirement, in teaching, research, and/or application. For teaching, information on courses taught, evaluations of the courses, awards for teaching, etc. should be submitted. For research, publications and presentations, professional awards, etc. should be submitted. For application, participation on committees or projects, work in the community, university and government, etc. should be submitted. Supporting material and letters of support will be of great importance. Previous winners are not eligible. Please use Application Form for Distinguished Retired Faculty Award, which can be obtained from the associate dean.